



Plumbing/Gas Application Information

***Applications will only be reviewed upon the submission of all required documents and fee**

Requirements

1. Completed signed application form.
2. All Plumber's must submit:
 - A copy of their Town of Hempstead, North Hempstead, or Town of Oyster Bay License.
 - General liability insurance with the Village of Hewlett Bay Park as the certificate holder and additionally insured on the Accord Form. (Insurance must list everything the contractor is insured to do).
 - Worker's compensation with the Village as the certificate holder. Forms must be C 105.2, or U-26.3, or CE 200 for waiver.
 - Plumber's Competency Certificate.

Fee Schedule:

- Application: \$150.00 due at submission of application
- Permit: \$50.00 Per Fixture
- A Maintain Permit Is **Double** the Original Permit Fee.
- Check made payable to the Village of Hewlett Bay Park

Any additional work will require an amendment to be filed*

****NO WORK IS TO START BEFORE A PERMIT HAS BEEN ISSUED****

OWNER'S NAME _____

PROPERTY ADDRESS _____ SBL: _____

OWNERS TEL # & EMAL _____

PLUMBERS NAME _____

COMPANY NAME _____

COMPANY ADDRESS _____

EMAIL _____

TELE.# _____(BUS) _____(CELL)

CHECK THE TYPE OF WORK: ☐ NEW INSTALLATION ☐ RELOCATE ☐ REPAIR ☐ REMOVE ☐ MAINTAIN (2X FEE)

DESCRIPTION OF WORK BEING PERFORMED: _____

FIXTURE	BASEMENT	1ST FLR	2ND FLR	ATTIC	OUTSIDE	TOTALS
WATER HEATER						
BOILER						
WATER STORAGE TANK						
FIREPLACE						
OVEN						
RANGE						
CLOTHES DRYER						
BARBEQUE						
FIREPIT						
GAS METER						
GENERATOR PIPING						
POOL HEATER						
OUTDOOR FIRE PIT						
GAS PIPING ONLY						
TOILET						
BIDET						
BATHROOM SINK						
BATHTUB						
SHOWER STALL						
KITCHEN SINK						
WASHING MACHINE						
REFRIDGERATOR						
DISHWASHER						
SLOP SINK						
BAR SINK						
INDIRECT WASTE						
FLOOR DRAIN						
OUTDOOR FAUCET / SINK						
SEWER DISCONNECT / CONNECTION						
WATER DISCONNECT / CONNECTION						
OTHER:						
TOTAL NUMBER OF FIXTURES:						

Applicant certifies that the proposed work complies with all the provisions of the building zone ordinance, building code (including state building construction code) and all other applicable statutes, ordinances, rules, and regulations. ***NO LICENSED PLUMBER SHALL SIGN A PLUMBING PERMIT OR ACT AS AN AGENT FOR A PERSON WHO IS NOT A LICENSED PLUMBER IN THE TOWNS OF HEMPSTEAD, N. HEMPSTEAD, AND OYSTER BAY.***

Print Name (Owner)	Signature (Owner)	Date
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Print Name (Plumber) _____ Signature (Plumber) _____ Date _____

OFFICE USE ONLY

Approval Date: _____ Inspector Signature: _____